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Directors: Swav Kojro
Edward Zeglicz Jeff Mills
George Stangel Bill Trzaskus

1/30/23 rev.2

CLRC OPEN HOUSE PROTOCOLS

During an Open House:

1. Please register with the scheduling Yardmaster in person or phone (Ed Zeglicz 630-272-4409 or email ednaz9906@yahoo.com or CLRC phone 815-485-2588) prior to the Open House.
2. Those running trains should arrive 30 minutes prior to their run time slot.
3. Congestion in the aisles is a huge problem. Unboxing/boxing of trains in their original boxes takes too long and clogs up the aisles and other areas. To alleviate this problem and speed up the process, trains should be removed from their boxes, wrapped up and placed in containers prior to your arrival at CLRC.
4. Keep all containers off the tables and out of the aisles. Store them under the layout, out of sight. **AT NO TIME IS ANYTHING TO BE PLACED BY THE BACK DOOR** (emergency exit).
5. When staging your train, the Yardmaster will direct you to an appropriate siding and direction to stage.
6. You must obey the directions of the Yardmaster and his assistants as to starting or stopping your train.
7. When on duty, you must stay with your train and watch the Yardmaster and his assistants in case an unexpected event takes place.
8. Five (5) minutes prior to the end of your run time, begin removing your trains in anticipation of the next member going on. Next member should be ready to go as soon as the track is cleared.

Note: On tracks 96 & 97, trains to be limited to 15 feet in total length including locomotives.

CLRC appreciates your cooperation.