

Board Meeting Minutes of Meeting held October 04th 2022

Location CLRC Clubhouse - 9:00 am Start

Attendees: Herb Koch, Ed Carter, Bob Ciolino, Joe Smolinski, Kevin Barry, Jeff Mills, Ed Zeglicz

Absent: Swav Korjo

Item #1: Consent Agenda

a) Minutes of September 13, 2022 meeting approved by Email – **Joe**

b) Membership update – **Bob**

10/04/2022 - Treasurer Ciolino reported that we have 114 regular members of which 17 have renewed for 2023. We have 20 Long Distance members of which 5 renewed for 2023. This gives us 134 total members.

c) Treasurer's report – **Bob**

10/04/2022 – Treasurer Ciolino provided a detailed accounting of the clubs financial position covering the clubs cash position and future expenses.

DISCUSSION ITEMS

Item #1: Interview of Board of Directors Candidates – **Ed**

George Stangel – 9:15 am

10/04/2022 – The Board interviewed George Stangel at 9:15 am via the phone. President Koch served as moderator.

Bill Trzaskus – 9:45 am

10/04/2022 – The Board interviewed Bill Trzaskus at 9:45 am in person at the Clubhouse. President Koch served as moderator.

See Executive Session Report after Item 13 for update.

Item #2: Special Open House for Clayton Pape for the Kankakee Model Railroad Club – **Herb**

10/04/2022 – President Koch reported that Clayton Pape and the Kankakee Model Railroad Club have dropped their request. Item tabled.

Item #3: CLRC Credit Card, CLRC Credit card use Back Shop for purchases, other CLRC credit card purchases, Credit Card Payment to for Retail Store Sales and more – **Bob**

10/04/2022 - Treasurer Ciolino reported that the club is now ready to accept credit card payments for purchases in the Retail and Back Shops.

Treasurer Ciolino gave Joe Smolinski a CLRC credit card to pay for expenses for advertising the clubs Open Houses on the Patch and to the software vendors used to maintain the Clubs website. Any other additional purchases besides these Joe must obtain approval from Bob first.

Treasurer Ciolino reported he also has a CLRC credit card for Charlie McCarthy to use to buy parts from Lionel for the back shop. Bob requested President Koch to contact Lionel prior to giving Charlie McCarthy his credit card so they are aware of this arrangement.

- Item #4: Procedure for adding MTH DCS to Lionel TIU. John Billone is looking to participate more next year and would like to work on the MTH DCS system at that time – **Jeff**
10/04/2022 – Director Mills reported he had a conversation with John Billone. Jeff stated that John’s presence at the clubhouse will improve because John is finishing up a big project with his employer. Jeff reported that the equipment that the club has for this project looks good. He and John will test one track at a time with testing targeted to be done on a Sunday. In addition to John, the following members will be invited to work on this project: Jeremy Warning, Jim Simmons, and David Lerner.
- Item #5: Lionel Cab-3 Control System – Hell Gate Bride Control System – **Herb**
10/04/2022 – Herb reported no new news.
- Item #6: 2023 CLRC Calendar – **Herb**
10/04/2022 – Herb reported that he viewed the proto type of the calendar the prior Saturday and it will be available for the October Open House. Members will be able to get their free calendar by picking it up at the clubhouse after paying their 2023 membership dues. A ledger will be kept to keep track of those who picked up their calendar. This was the same process used last year.
- Item #7: Review of CLRC Internet Service, Website Updates and Maintenance review and Ideas for using our internet/computer systems. – **Joe**
10/04/2022 – Joe reported no new news.
- Item #8: CLRC Task List and progress review – **Bob**
10/04/2022 – Bob went through his lists and provided an update on each task. Overall the club completed many housekeeping task over the summer.
- Item #9. Open Houses – Critter Hunt, Use leftover Prizes from RR Merit Badge?) – **Bob**
10/04/2022 – Bob stated the implementation of such a task would require additional club members to staff it because it is not a function the Retail Shop can perform while handling attending to our guests. It was decide to offer the Critter Hunt as a “just for fun” activity for our guests to do if they wish.
- Item #10. CLRC Task List and progress review – **Bob.**
10/04/2022 – **Duplicate of item 8. Item tabled.**
- Item #11: Elections for Vice-President, Secretary, Directors Jeff Mills and Kevin Barry. Volunteers for the Nominating Committee needed. – **Herb**
10/04/2022 – Herb Koch recruited Ed Zeglicz to participate on the nominating committee. Here are the key dates for the election:
1. Establish the Nominating Committee by December 15th 2022.
 2. Notification of the election to the membership shall be published in the clubs December News Letter.
 3. Officers and Directions need to notify the Nominating Committee by January 5th 2023 of their intent to seek or not seek re-election or seek another position
 4. Election candidates are encouraged to submit a campaign statement to the Nominating Committee by January 15th 2023. This statement is not to exceed 500 words.
 5. The election will be held March 18th 2023 starting at 9:00 am with the poll closing at 3 PM.

Item #12: Covid notification policy – **Ed**

10/04/2022 – After discussing the actions and inactions taken regarding member Jim Sobczak reporting he had Covid the Monday after the September Open House, the board needed to decide whether they should continue to inform those members in the future should another occurrence of Covid happen.

Motion made to continue to alert the membership

Motion made by Joe Smolinski

2nd made by Herb Koch

Vote Passes 5 Yes to 2 No

Vote No – Ed Carter, Bob Ciolino

The Board next discussed the process of “How” and “Who” to communicate to the membership should we experience another Covid alert from a member. To notify only those members possibly exposed, Ed Carter and Jeff Mills suggested we use the clubs attendance “Sign in Book” as our Bible to determine who receives an email notification. By using the attendance book for this purpose will further re-enforce members to sign in.

Ed Carter agreed to write up the wording to send to the membership and Joe Smolinski agreed to email the membership and submit it for the clubs next newsletter.

Item #13: Minutes format – **Ed**

10/04/2022 – Topic was deferred until the next board meeting at the request of Ed Carter

Executive Session 10/04/2022 – After interviewing George Stangel and Bill Trzaskus for the Open at Large Directors opening vacated by Michael Fradin, the recommendation to President Herb Koch was in favor of George Stangel.

New Business

Item #1 – **Seniors of Seton Open House** - After interviewing Bill Trzaskus for the Director at Large position Bill covered the following topics related to the Special Open House scheduled for Thursday 12/08/2022:

- Passes to be handed out for future use. Bill provided a sample pass to be handed out to those who attend.
- Bill will announce this function at their next Senior Meeting schedule for 11/01/2022
- CLRC members who volunteered to run trains should run a combination post war trains and newer models
- Club should plan for a maximum of 50 attendees
- Bill and his Wife will provide pastries and the club will provide coffee

Item #2 – **Wheaton Open Houses** - Jeff Mills asked what is the clubs current involvement with these open houses? Herb Koch contacted member Lyle Eimen who stated the club no longer participates. Item closed.

Item #3 – **Amend the Bi-Laws** – Ed Carter reported there are some Bi-Laws that the club is not adhering to. Ed stated that the Bi-Laws say that the Board should meet on specific dates and that the board is not following. Also, Ed reported there needs to be a clearer understanding of who qualifies as a Long Distance Member as there is some ambiguity. The board needs to either follow the Bi-Laws or modify them to what is actually being practice. This topic should be discussed further as the next board meeting.

Item # 4 – Acknowledge Members Special Anniversary Dates - Joe Smolinski suggested we include member's special anniversary dates in the clubs newsletter. We would do this for 5 years, 10 years, etc., and every five years going forward. The Board thought this was a good idea. Joe will use the clubs membership file provided by Bob Ciolino.

Item #5 – December Open Houses - Bob Ciolino noted that our Santa Claus (Jim) has committed to participate in our December Open Houses.

Item #6. Santa Flyers – Bob Ciolino reminded the Board that the membership at large will be asked to print two copies of the Flyer and post in their local stores. Joe Smolinski will coordinate this activity after Halloween.

Meeting Adjourned at 11:50 am.

Motion made by Herb Koch

2nd – Ed Carter

Vote – Unanimous

Next meeting will be 01/03/2023

Minutes taken by Joe Smolinski – CLRC Secretary